



**Kalahari Resorts & Convention Room Booking Guide**  
**PASFAA Conference 2024**

**PASFAA MEMBERS WHO WANT TO ARRIVE TO KALAHARI EARLY WITH YOUR FAMILY/FRIENDS, HERE ARE SOME THINGS YOU SHOULD KNOW:**

**\$165/night** Friday, Saturday, Sunday before Conference

\*\*\*If booking Saturday Night as part of your stay, Kalahari requires a **three-night minimum**\*\*\*

- PASFAA Members will use the provided PASSKEY link to register (provided in this email below)
- Water park tickets are provided for each of your guests (up to the number in your room's capacity) \*Additional tickets can be purchased for \$50/day
- Deadline for booking group room rate is July 31<sup>st</sup>

\*\*\*Attached is Kalahari's "Need to Know Before You Go" information\*\*\*

PASFAA 2024 (Oct 19, 2024, to Oct 24, 2024)

### MAKING RESERVATIONS

A dedicated website is now available for your attendees to book their hotel rooms online. Reservations can be made starting Nov 15, 2023, at this web address:

<https://book.passkey.com/e/50718555>

Kalahari's "**Need to Know Before You Go**" information for hotel rooms:

- Due to high volume inquiries, please pass this important information along to your attendees and or include it on your registration forms when promoting your event. Per our policy at Kalahari Resorts, we do not accept completed Letters of Authorization forms, Tax Exemption forms, nor Purchase Orders to be submitted to us at the hotel check-in. We have a dedicated team that approves these forms to ensure validity prior to attachment to the reservations prior to check-in. These forms should be submitted no later than 7 days in advance to us at [preservationssupport@kalahariresorts.com](mailto:preservationssupport@kalahariresorts.com). We highly suggest that the attendees submit these forms at minimum two weeks in advance prior to the hotel check-in so our team can process them in a timely manner. Failure to follow this procedure may result in full room and tax charges to the attendees on their personal cards, since our Front Desk will not accept these forms at check-in.
- On December 5th, 2022, we've gone cashless at the resort. We will still accept credit and mobile payments (Apply/Google Pay) as well as room charges through your RFID wristband. Should you arrive on property with only cash, we do have kiosks to exchange your dollars onto a Mastercard that can be used anywhere Mastercard is accepted. We are requiring all hotel group guests to authorize a \$100 hold to accommodate overnight folio charges. This is mandatory for all hotel overnight guests moving forward. Please make sure your attendees are aware that they will be required to have this authorization placed on their account when they check in.
- If anyone has additional questions about our resort, I am attaching a link to our website that will bring you to our general policy page. for the entire resort, that explains our policies in full detail. Link: <https://www.kalahariresorts.com/pennsylvania/help/faq/>

