
RTSS & SGDEPP Updates

PASFAA – Spring 2015

Today's Agenda

- **Provide** a statistical update for the Ready to Succeed Scholarship (RTSS) Program
- **Highlight** anticipated RTSS Program Guideline updates
- **Review** the RTSS Program timeline
- **Preview** the refund and reconciliation process
 - ★ State Grant Distance Education Pilot Program (SGDEPP)
 - ★ RTSS Program
- **Recap** current and forthcoming resources

RTSS Program

- RTSS is intended to follow the Pennsylvania State Grant Program with a **few exceptions**:
 - ★ Merit component
 - ★ Maximum income level
 - ★ Minimum academic level
 - ★ Administration through 'student level' model

RTSS Reporting

Candidates

- **Processed Students:** 12,178

- ★ Eligible students that have been nominated and processed through eligibility

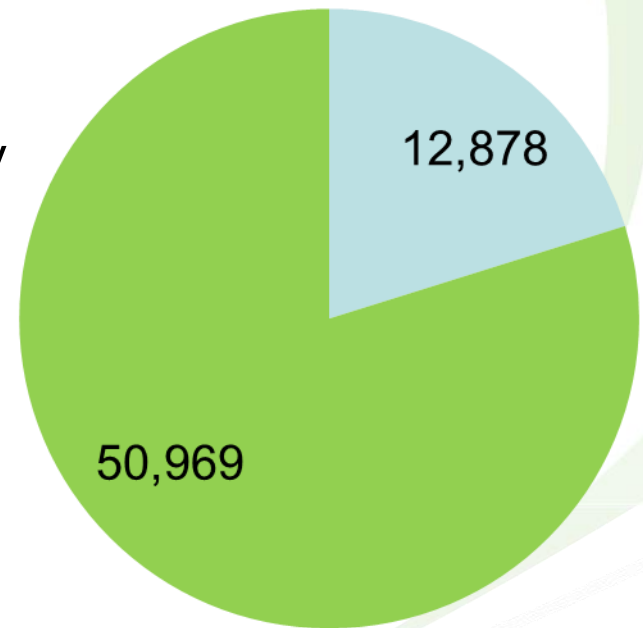
- **Eligible Candidates:** 12,878

- ★ Students with total family income \leq \$110k, GPA \geq 3.25 & Academic Level \geq 2

- ★ Students not nominated for any term included

- **Candidates:** 63,847

- ★ Student with only total family income \leq \$110k



■ Eligible ■ Total

RTSS Reporting

- **Student Recipients**: 3,331

- ☆ Eligible candidates with an award

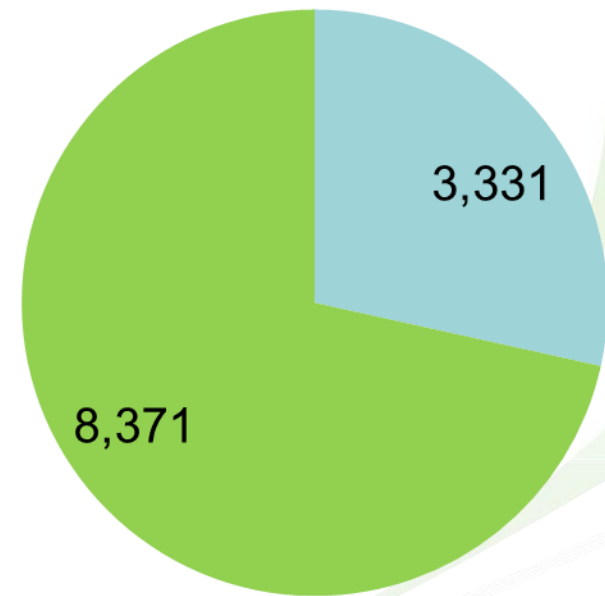
- **Unfunded Candidates**: 8,371

- ☆ Eligible candidates with a award due to limited funding

- **Demand**: 11,702

- ☆ Unfunded candidates + recipients

Candidates



RTSS Reporting

Income Level	Recipients	Awards
\$0 - \$50k	409	\$258,798
\$50k - \$60k	122	\$132,546
\$60k - \$70k	160	\$188,270
\$70k - \$80k	444	\$619,145
\$80k - \$90k	723	\$1,179,574
\$90k - \$100k	785	\$1,341,754
\$100k - \$110k	682	\$1,179,801

RTSS Reporting

Academic Level	Recipients	Awards
2 nd Year	1,448	\$2,006,841
3 rd Year	886	\$1,422,008
4 th Year	931	\$1,397,211
5 ^{th+} Year	60	\$73,828

RTSS Reporting

- **Verification** (not Validation)

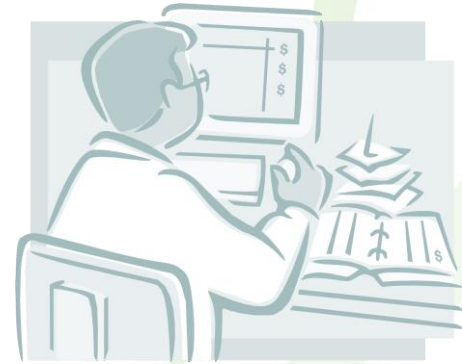
- ★ Process with PA Department of Revenue
- ★ No threshold in check with income eligibility
- ★ Students are given 30 days to respond

- **December**

- ★ 131 students
- ★ December 23; December 29 – February 9th

- **February**

- ★ Eight (8) students
- ★ February 20th; February 23rd – March 25th



RTSS Guidelines Update

● Reconciliation

★ Timeframe

- April 30th – June 30th

★ More than zero balance

- **No** students with **refund due PHEAA**
- **No students due certification**
- **All students credited** and match RTSS status with PHEAA
- **All corrections** should be made prior to roster generation



RTSS Guidelines Update

● PHEAA Collectables

- ★ No PHEAA Collectables for RTSS Program
- ★ State Grant Collectables for RTSS recipients



RTSS Guidelines Update

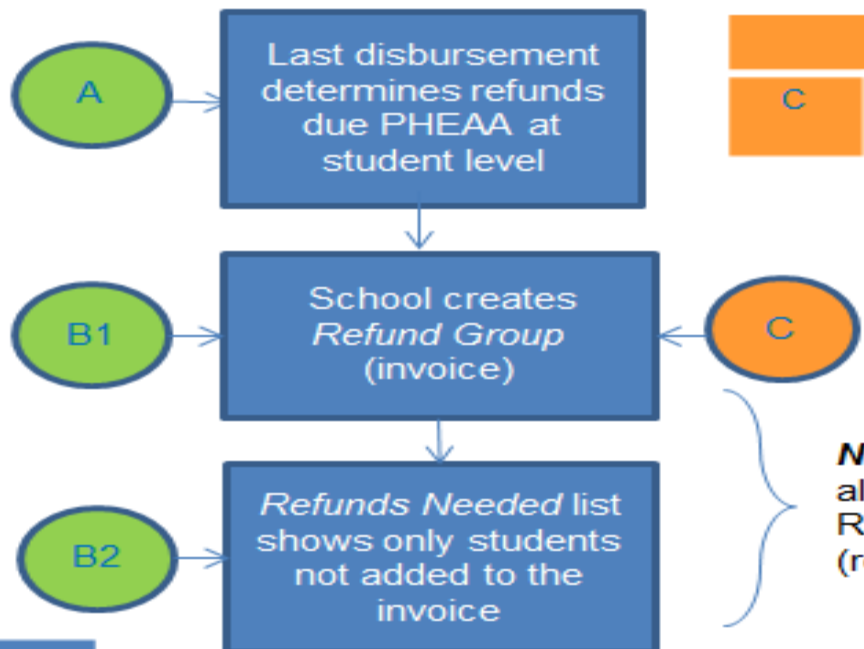
● Refunds

- ★ Student Level
- ★ Offsetting
- ★ Refund Groupings
- ★ **Reminder: HOLD YOUR REFUNDS!**



Partner Interface	
Review Refunds for RTS Awards	
A	Refunds Total
B2	Refunds Needed
View Refunds	
B1	PDF Link for Refund Group

Transmissions	
C	RTSS Refund Transmission



Note: Schools are only allowed one **active** Refund Group at a time (refer to table on left)

Note: Flow assumes the ACH payment matches the total invoice

Active Refund Group (Invoice) Statuses	
Pending	Invoice created
Changed	Invoice created before latest disbursement and at least one student's refund amount was impacted
Received	Payment received but not processed
Under Review	Payment received and does not match invoice – PHEAA will contact the school

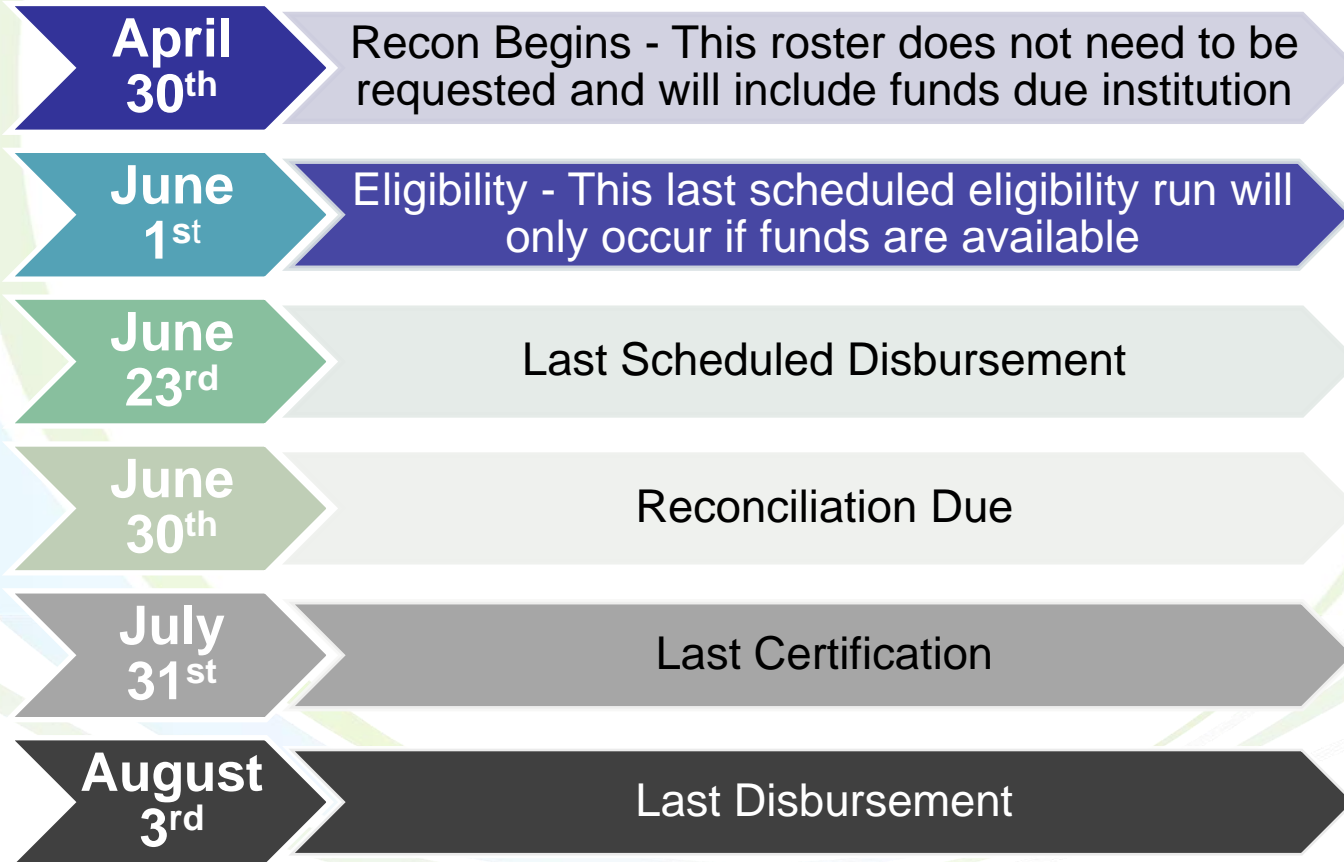


RTSS Guidelines Update

● Cancellation & Disbursement

- ★ Last scheduled disbursement June 23rd
- ★ Awards subject to cancellation
 - Schools reconciled by June 30 should continue to review RTSS students who need certified
- ★ Certification required by July 31st
- ★ Last possible disbursement Aug 3rd

RTSS Timeline



Refunds

- Refunds due to PHEAA created when:
 - ★ Eligibility and enrollment changes **AFTER** disbursement
 - ★ Incorrect certification by the school
- **Review latest roster** via Transmissions, PageCenter, or Partner Interface to determine refund balance due PHEAA
- Remit payment via:
 - ★ Payment sent to PHEAA
 - ★ Recovery by reduction (or offset) of a future term for the **same student** in the **same academic period**

Refunds

- Remit payment to PHEAA via ACH Transfer
- Create a **refund invoice** to accompany the ACH Transfer for processing
 - ★ Refund Transmission or Partner Interface
 - ★ Ensure ACH Transfer and invoice match to prevent delays



Refunds

● Refund Transmission Layout

★ **From School** to PHEAA

★ Identify **Program Type**

★ Layout forthcoming; Added to *Document Library*

<i>State Grant and Special Programs</i>
Title: Distance Education Pilot/Ready to Succeed Scholarship Refund Transmission Layout
System: 2014-2015 Grants
Record Length: 100

2014-2015 DE/RTS Refund Transmission Layout				
Field Name	Position	Length	Type	Format
Student's Social Security Number	1	9	N	
Student's Last Name	10	14	A	
Student's First Name	25	12	A	
Student's Middle Initial	37	1	A	
Academic Year	38	4	N	
Term	42	1	A	F = Fall, W = Winter, S = Spring, R = Summer
Program Type	43	3	A	DEP = Distance Education Pilot RTS = Ready to Succeed Scholarship
School Will Send Funds on or About Date	46	8	N	CCYYMMDD
Refund Amount	54	11	N	
Unused	63	37	N	

Refunds

Process Distance Education Award

Status	Fall	Winter	Spring	All
Not Nominated (DE & <50%)	6	7	7	
Nominated (Pending Eligibility)	2	2	2	2
Awarded - Needs Certification	11	28	27	30
Awarded - Certified	0	4	4	4
Rejects - Distance Education Funds Depleted	0	0	0	
Rejects - All Other Reject Types	3	3	1	
Nominated Students Total	37	35	35	37

Complete Reporting for Distance Education Supplemental Information

Status - All Participants	Fall	Winter	Spring
Incomplete Reporting	37	37	37

Review Refunds for Distance Education Awards

Status	Fall	Winter	Spring	All
Refunds Needed	3	0	0	3
Refunds Total	6	0	0	6

View Disbursements

Name	No.	Status
Disbrsmnt - 02/17/2015	33	Processed
Disbrsmnt - 02/17/2015	35	Processed

[View All Previous Disbursements](#)

View Refunds

Name	No.	Status
Refunds - Pending	3	Pending

[View All Refund Groups](#)

Information found in **2 places on dashboard**

- ★ Refunds needed
- ★ Refund status

Refunds

Review Refunds for Distance Education Awards

Status	Fall	Winter	Spring	All
Refunds Needed	2	0	0	2
Refunds Total	6	0	0	6



[Back to Dashboard](#)

Refund Awards - Distance Ed

2014-2015 ACADEMIC period for: 99999997 PHEAA QUARTER UNIV

Displaying 1 - 3 out of 3 Student Records

[Export to Excel/CSV](#)

[Go to First Record >](#)

Records Selected (1) [Add to Refunds Group](#)

	Name	SSN	Fall	Winter	Spring	Total
<input checked="" type="checkbox"/>	STUDENT, ABIBA	XXXXXXXXXX	\$569	-	-	\$569
<input type="checkbox"/>	STUDENT, ABRAM E	XXXXXXXXXX	\$569	-	-	\$569
<input type="checkbox"/>	STUDENT, ADONIS A	XXXXXXXXXX	\$583	-	-	\$583

- Lists all refunds due PHEAA
- Review list and add selected students to an invoice

Refunds

- Confirmation page will display
 - ★ Provides total of recently created invoice
 - ★ School will **enter EFT date** and submit

Refund Awards for These Records Close

This will create a Refund Group for these records.

Refunds for: PHEAA UNIVERSITY OF HARRISBURG

Total: \$4,781

School will send funds:

Date must be entered in MM/DD/CCYY format.

You must make an electronic transfer of \$4,781 before the next disbursement. After the next disbursement the refund amounts may change.

Refunds

State Grants

Distance Education

Ready to Succeed

Process Distance Education Award

Status	Fall	Winter	Spring	All
Not Nominated (DE & <50%)	0	0	0	
Nominated (Pending Eligibility)	0	0	0	0
Awarded - Needs Certification	0	0	0	0
Awarded - Certified	0	0	0	0
Rejects - Distance Education Funds Depleted	0	0	0	
Rejects - All Other Reject Types	1	0	2	
Nominated Students Total	10	0	10	10

Complete Reporting for Distance Education Supplemental Information

Status - All Participants	Fall	Winter	Spring
Incomplete Reporting	10	0	10

View Disbursements

Name	No.	Status
Disbrsmnt - 02/17/2015	10	Processed
Disbrsmnt - 02/17/2015	7	Processed
Disbrsmnt - 02/17/2015	7	Processed

View Refunds

Name	No.	Status
Refunds - Changed	4	Changed
Refunds - 02/16/2015	1	Processed
Refunds - 02/15/2015	1	Processed
Refunds - 02/14/2015	1	Processed

[View All Refund Groups](#)

Refund information stored on SGDEPP or RTSS tab

- ★ Four most recent invoices listed
- ★ Invoice in 1 of 5 different statuses

Refunds

● FIVE (5) REFUND STATUSES available:

★ PENDING = Funds have not been received from the school for the refund group, nor have there been any changes made to the group since the last disbursement

★ CHANGED = Funds for the refund group have not been received and changes made to student enrollment and/or eligibility on the most recent disbursement have caused the original refund amount to be changed

★ RECEIVED = Funds have been received and are pending processing

★ UNDER REVIEW = Funds have been received by PHEAA Financial Management and the funds received do not equal the Refunds Total listed on the active invoice

★ PROCESSED = Funds have been received for the refund group and posted for the appropriate student(s)

Refunds

- **Invoice changes are permissible** and may be required when:
 - ☆ Potential for offset occurs
 - ☆ Mismatch between ACH Transfer and the pending invoice
- **Add students to pending invoice**
 - ☆ Add students from *Refunds Needed* list
- **Remove students from pending invoice**

Refunds Grand Total: **\$3,230**

Displaying 1 - 4 out of 4 Student Records

Export to Excel/CSV

Go to First Record >

	Name ▼	SSN	Fall	Winter	Spring	Total
REMOVE	STUDENT, EMANUELE R	XXXXXXXXXX	\$333	-	-	\$333
REMOVE	STUDENT, EMMALEE C	XXXXXXXXXX	\$666	-	-	\$666

Reconciliation Reminders

- Beginning **April 2015** for RTSS and SGDEPP
- Requires school to show **“zero-zero” balance**
 - ☆ No funds due school or refunds due PHEAA
 - ☆ Review **FG3S** for pending disbursements and refunds
 - Program Type “D” = SGDEPP
 - Program Type “S” = RTSS
- Deadlines:
 - ☆ **June 1, 2015** = SGDEPP
 - ☆ **June 30, 2015** = RTSS

Reconciliation Reminders

- **Return certification page** of reconciliation rosters
- Not reconciled by deadline = **Disbursement Holds**
 - ★ SGDEPP – Will hold State Grant disbursements
 - State Grant holds will prevent SGDEPP disbursements
 - Holds carryover across years (ex: 2014-15 will hold 2015-16)
 - ★ RTSS – No impact on State Grant disbursements
 - Holds carryover across years (ex: 2014-15 will hold 2015-16)

Resources

- Updated Materials
 - ★ Program Guidelines
 - ★ Transmission Layouts
 - ★ Partner Interface
 - ★ Websites
 - www.PHEAA.org/SGDEPP
 - www.PHEAA.org/RTSS
 - www.PHEAA.org/Training
 - ★ Training Opportunities
 - Reconciliation and Refunds - TBD



Resources

Thank you for attending!

- Contact State Grant and Special Programs Staff
 - ★ Email: SGDEPP Questions: sghelp@pheaa.org
RTSS Questions: rtss@pheaa.org
 - ★ Fax: 717-720-3786
 - ★ Phone: 1-800-443-0646, Option 3, Option 1 **or**
1-800-443-0646, Option 4 (discuss transmissions)

Isaac Greene

(o) 717.720.3310

(e) igreene@pheaa.org

Ashley Ruth

(o) 717.720.2183

(e) aruth@pheaa.org