Listed here are brief descriptions of each committee and reimbursement information:

Committees

**Conference** To plan and organize all aspects of the annual conference

**Government Relations** To monitor and influence government financial aid activities and to

inform and educate the membership. Chair is Vice President.

Financial Aid Awareness Plan and coordinate community outreach activities to

promote awareness of financial aid information

Finance and Development

Develop budget and solicit funds from vendors and sponsors

**Newsletter** To solicit, review, edit and publish the Association's newsletter.

**Technology Advisory** and **Electronic Initiatives** 

To provide information and training to the membership in the areas of technology.

PFAT Training Subcommittees

**Fundamentals Workshop** Present an overview of the financial aid programs. Provided

prior to the annual conference.

Counselor Workshop In conjunction with AES/PHEAA, develop material to update high

school counselors concerning financial aid processing and

programming.

**Support Staff Workshop** Develop material to teach support staff about financial aid.

Workshop presented every other year.

Teleconference In conjunction with AES/PHEAA, develop topics and find

presenters for the Spring Teleconference.

**Spring Training** Develop topics related to current and upcoming issues in financial

aid and select presenters for the workshops.

**Don Raley Institute**Develop material and select presenters for intensive training in

financial aid for new staff. Training is for five (5) days in June.

**Financial Aid Basics** 

Training

Develop training materials for staff that do not directly work

in aid. Presented every other year in June.

**Intermediate Financial** 

**Aid Training** 

Develop training materials for staff that have been in aid for over

3 years. Presented every other year in June.

B, T, & T Training To provide discussion on issues pertinent to the Business Trade

and Technical Sector's financial aid administration.

**Leadership** Develop program and select presenters for training on leadership

development.

Reimbursement

All expenses to Committee involvement are paid for by PASFAA, with exception in the Conference Committee as it relates to the annual conference. For more detailed information, see the Policies & Procedures Manual "Travel Reimbursement Guidelines".